

Walking in the Village Policy



Please find below guidelines for all staff and children when taking out small groups of children outside on short walks around the village:

- A minimum of two members of staff to six children
- One member of staff should be a qualified first aider with a current first aid certificate.
- One member of staff at the front of the rope and the other at the back of the rope.
- Mereworth Pre-School mobile phone.

Equipment needed:

- Pre-School mobile phone, small first aid kit, walking rope and florescent jackets.
- Walking rope which needs to be visually checked.
- **All** children must wear florescent jackets.
- **Two** members of staff must wear florescent jackets.
- The staff members **must** be positioned at the front and back of the walking rope.
- The children **must** be told the rules of expected behaviour before leaving the building.

The rules are:

- Hold onto the handle you have been given at all times – if you let go of the rope the whole group will return to Pre-School.
- If you are told to stop walking you must do as requested.
- If you hear or see a car you must stop.
- You do not pass the adult at the front of the rope and name the adult
- You do not go behind the adult at the back of the rope and name the adult.
- The group going out **must** inform the Manager or Deputy Supervisor which direction they are going and approximately how long they will be out

Date of Policy:	February 2018
Date to be reviewed:	February 2020
Signed by the Manager:	
Signed by the Committee:	
Name of signatory:	
Role of signatory:	

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I confirm that I have read and understood the Walking in the Village Policy dated 27th February 2018

Name	Signature
Jenny Thompson	
Valerie Bell	
Celia Jeffrey	
Andrea Burghardt	
Sue Allen	
Jackie Moffat	
Cristina Brown	
Julie Davoren	
Hayley Bull	